



JOYCE WOOTTON

Work experience:

- Director of Finance and Administration for Department of Health and Department of Family Services- Winnipeg Region
- Employed over 300 personnel with over 50 personnel reported to the Director.
- Responsible for developing and implementing an annual budget of over \$25M.
- Overseen 13 office building located in the Region
- Planned and designed five centers to replace the 13 office buildings over a period of 5 years.

Volunteer experience:

- Held various positions in several board and committees in the community.

Carriage Manor involvement:

- Activity Office volunteer for over 5 years and in the Reality Office for several years.
- Responsible for preparing and selling the Bingo Snacks every Monday evening for 5 years.
- President of Computer Club for 2 years – planned and designed the computer room as it now stands. Designed several teaching lessons for seniors.
- Nomination and Election member for 6 years – researched and implemented the e-voting system. Spear headed the system currently used in Carriage Manor.
- Served on several Ad Hoc committees for the Park.
- President of Pickleball Club for 5 years – established the chartered Pickleball Club in Carriage Manor.
- Initiated the campaign to build four USAPA regulated Pickleball courts in Carriage Manor.

Others Experiences:

- Planned, designed, and managed the construction of my own park model. Worked very close with the City of Mesa.
- Worked with an outside manufactory company in designing park and modular homes.

Skills:

- Leadership qualities: confidence, humility and authenticity
- Team player: looking out for the best interests of all
- Verbal, written and auditory skills
- Interpersonal skill – able to work with all personalities to attain a common goal
- Ability to research and analyse situations based on facts

Reasons for applying for a position:

- I have been in CM for 14 years. I have seen many changes and would like to be part of any future development of CM.
- CM has a Strategic plan and a Mission Statement. I feel I have the skills to implement this Plan and follow thru with the Mission Statement.
- I believe that CM needs to progress. Other resorts are expanding activities and I feel CM would benefit from moving forward.
- I believe we need to be more open and transparent in our communication with the residents.