

CARRIAGE MANOR RESORT ADVISORY COMMITTEE APPLICATION

There are six advisory committees appointed by the Board of Directors to assist the board in making decisions concerning Carriage Manor. A summary of each committee can be found on the back of this application.

Please circle the committee you are applying to join

AMBASSADOR

ARC

BUDGET & FINANCE

**GOVERNING DOCUMENT
REVIEW**

NOMINATION & ELECTION

LONG RANGE PLANNING

Please consider my application to the advisory committee circled above.

Name: _____

Lot number: _____ **Phone number:** _____

Experience(s) that I have which would make me useful to this committee:

I understand that there is a time commitment I am willing to make to serve on this committee. I further understand that individuals whose schedule allows them to be present in Carriage Manor for 5 or more months between November and the end of April will be given first consideration in committee appointments. The details of appointment to each advisory committee are outlined in the Rules & Regulations Section 16.

Signed: _____ **Dated** _____

Please return this application to the Administration Office. You may be asked to meet with a board representative before the board considers your application.

1. **Ambassador Committee.** This committee welcomes new owners and renters and assists them with their orientation to Carriage Manor Resort.
2. **Architectural Review Committee (ARC).** This Committee assists in the implementation of the Architectural Design Guidelines of Carriage Manor by reviewing all requests for, and issuing, permits to change or install park models, motor homes, build Arizona Rooms, install landscaping or in-ground plantings, or any changes to the exterior appearance.
3. **Budget & Finance Committee.** This committee assists the treasurer as required under Bylaw 7.6d. In addition, this committee will review the Reserve Study, recommend funding levels to the Reserve, Capital Improvement, and Operating budgets for the Board of Director's consideration. This committee shall review or conduct club audits on an annual basis.
4. **Governing Documents Review Committee.** This committee reviews the Governing Documents of Carriage Manor and makes recommendations to the Board of Directors to amend these documents, if necessary, for compliance with federal, state, and city laws.
5. **Nominating & Election Committee.** This committee assists in seeking out candidates for election to the Board of Directors, hosts a candidate night, and oversees the annual election held each February.
6. **Long Range Planning Committee.** This committee considers projects suggested by the Board of Directors, clubs, organizations, or individuals for the betterment of the common property of Carriage Manor.